

User Manual

SCN Startup Connection Guide for Members

1. Configure the Multi-Factor Authentication with an authentication app

This guide walks you through step by step to set up Multi-Factor Authentication (MFA) and resetting your password to access your SCN member account.

Before connecting to the SCN site, make sure you have an authentication app.

If you already have one, please skip this step.

Access to the SCN site is protected by Multifactor Authentication, which uses your mobile device to verify your identity and secure your access. You can find more information on Multi-Factor Authentication [here](#).

1. If you haven't installed a Multi-Factor Authentication app yet, please open your smartphone's app store and download one of your choice, such as Microsoft Authenticator, Google Authenticator, etc.



Google Play



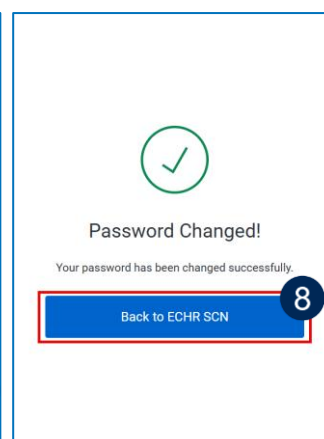
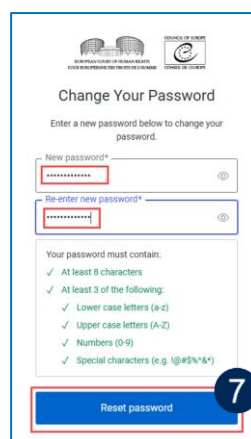
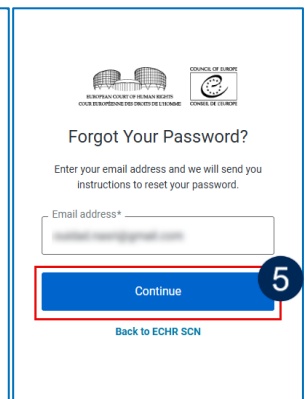
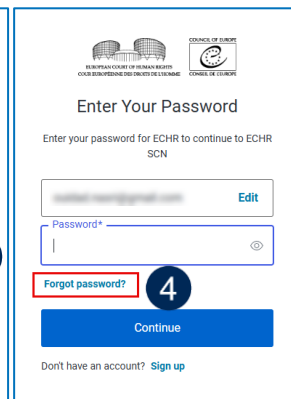
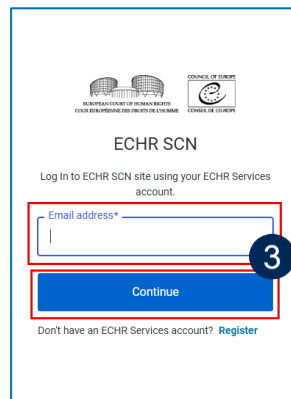
● Did you know?

If you need help accessing or using the app, please use this [link](#).

2. First connection to SCN: reset your password

Once you have installed your authentication app, follow the steps below to connect to the SCN site. You will need to reset your password the first time you connect.

1. Go to <https://scn.echr.coe.int> (no image)
2. Click on the **SCN Member Log In** button
3. Enter **your email address** in the dedicated field and Click on **Continue**
4. Click on **Forgot your password?**
5. **Enter your mail address** and click on **Continue**
6. Check your Inbox and click on the **Change Password link** contained in the ECHR Password Change Request email. Be sure to check your email **Junk/Spam** folder.
7. Set a new password and click on **Reset password button**
8. Click on the **Back to ECHR SCN** button



3. Log In to SCN

You can now log in to the SCN platform using your recently reset password.

1. After clicking on Back to ECHR SCN button (step 8 from the previous section), login with your mail address and password. Then click on **Continue**.
2. In the authentication application, add a new account.
3. **Scan the QR code** displayed in the screen with your authentication app.
4. Enter the one-time code contained in the authentication app. Then, click on **Continue**.
5. Click on the **Copy code** button to copy the **recovery code** and keep it somewhere safe. This code will be used to log in if you lose access to your device. There is no way of renewing the recovery code if lost. The SCN team will not be able to retrieve it for you.

6. Click on **Continue**

You are now connected to the SCN site!

● Did you know?

You can also consult [our web article](#) which contains short videos explaining steps 2, 3 and 4.